

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

September 17, 2007

CALL TO PODIUM:

**Louise Kauffmann, Director of
Community Development**

RESPONSIBLE STAFF:

Peter Geiling
Louise Kauffmann

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
	Consent Item
	Ordinance
X	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item
is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:

Resolution of the Mayor and City Council Authorizing the City Manager to Execute a Memorandum of Understanding with the Maryland State Highway Administration for the Olde Towne Rolling Stock Restoration Project

SUPPORTING BACKGROUND:

The Rolling Stock project, which includes restoration of the locomotive, restoration of a Budd train car, a caboose, and construction of a new pedestrian plaza, will receive half of the funding requirement or \$435,663 from the State Highway Administration (SHA). These are federal SAFETEA-LU funds provided through the State's Transportation Enhancement Program. A Memorandum of Understanding (MOU) between the State of Maryland and the City must be executed prior to project commencement. This MOU defines and outlines the process for receipt, expenditure, and reimbursement of federal funds passed through the State to the City.

The City has also been working with the Hagerstown Roundhouse Museum, Inc. on a separate MOU that will provide for a train exchange of the City's caboose and Troop Kitchen Car for a "Budd" Car and caboose owned by the Hagerstown Museum.

The Memorandum of Understanding is SHA's standard form of agreement. City staff has worked cooperatively with SHA to include several modifications required for the unique aspects of the Rolling Stock Project. Execution of the Agreement by the City Manager will allow the City to move into the bidding phase of the project which must begin no later than January 1, 2008.

Funding for the Rolling Stock Restoration Project will be matched by City and federal Community Development Block Grant funds.

DESIRED OUTCOME**Vote on Resolution**

Resolution No. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL AUTHORIZING THE CITY
MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE
MARYLAND STATE HIGHWAY ADMINISTRATION FOR THE OLDE TOWNE
ROLLING STOCK RESTORATION PROJECT

WHEREAS, the Mayor and City Council of the City of Gaithersburg recognize that there is a significant need for reinvestment and revitalization of Olde Towne Gaithersburg; and

WHEREAS, the City of Gaithersburg received a grant from the Maryland State Highway Administration in the amount of Four Hundred Thirty-Five Thousand Six Hundred Sixty-Three Dollars (\$435,663) for restoration of the City's Rolling Stock and improvements to the Community Museum and surrounding area; and

WHEREAS, the City of Gaithersburg agrees to provide matching funds for the project using City and federal CDBG funds from the City's Capital Improvements Program:

NOW THEREFORE BE IT RESOLVED, that the Mayor and City Council of Gaithersburg hereby approve that the City Manager be and hereby is authorized to execute a Memorandum of Understanding with the State of Maryland in the amount of Four Hundred Thirty-Five Thousand Six Hundred Sixty-Three Dollars (\$435,663).

ADOPTED by the City Council this 17th day of September, 2007.

Sidney A. Katz, Mayor and
President of the Council

THIS IS TO CERTIFY that the foregoing resolution was adopted by the City Council in public meeting assembled on the 17th day of September, 2007.

David B. Humpton, City Manager